



School to Work Director

Function:

Serves as an appointed member of the chapter board. Monitors and evaluates local activities concerning education issues. Encourages chapter involvement and activities impacting the education area.

Responsible to:

- Members of the chapter
- Chapter President

Responsibilities:

1. Serves as an advocate and program coordinator for education.
2. Identifies and evaluates education issues which impact workforce readiness.
3. Serves as a resource for chapter members on education issues and provides leadership to the chapter on education issues.
4. Monitors local activities concerning education and provides timely information to members on education issues through meeting reports and/or newsletter articles.
5. Participates in the development and implementation of short-term and long-term strategy planning for the chapter.
6. Attend all monthly membership and board of directors meetings.
7. Represents the chapter in the Human Resources community.