## ND State Council Meeting Minutes

# Date: July 12, 2018

Time: 9:30am – 11:00am CST State Council Meeting

11:30am – 1:00pm GGFHRA Chapter Meeting

Conference Call: 1-650-479-3208; Access Code 78379060

**Attending**: Jenna Wilm, Beth Wiegman, Amanda Swanson, Jason Sutheimer, Amber Unser, Brianna Nistler, Dianna Gould, Michele Klein, Stephanie Winterquist, Erin Wagner, Matt Heinzen, Jackie Hirning, Haley Rosaasen, John Friend, Lisa Marquart, Jess Lupkes, Teri Dobbs

**Absent**: Roxann Hanson, Sherry Olson, Uma Hoffman, Tammy Terras, Sarita Haag

**Call to Order**: Jenna Wilm

**Approval of Minutes from May State Council Meeting**:

* John motions to approve; Matt seconds
  + Minutes approved

**Review and approval of Check Registrar through 6/23/2018**:

* John motions to approve; Beth seconds
  + Check registrar through 6/23 approved

**SHRM Update**:

* Dianna Gould is in Grand Forks for first time! Welcome!
* Sign on Letter – left advocacy information for the group. We made a difference last year for the OT ruling through legislation last year. Keep it up!
* Work-Flex – information in Update. Sign off needed by 7/18.
* SHRM19 – Vegas. SHRM20 – San Diego. Volunteer opportunities will open up in January 2019.
* $1095 is lowest rate available, won’t go lower.
* Cert / Recert scholarships are open through September
* New CEO has blog and info available for use to share in newsletters, etc.
* Interesting update on Certification information – ROI of $5000 or $17000 salary increases for CP and SCP respectively.
* Jenna asked what CLA would be included at VLS this year – Dianna will find out at their next meeting in July and will share info once confirmed.

**Chapter President Job Description Update**:

* SHRM samples compared with what chapters are using
* There is information regarding communication state and local information in them
* SHRM initiatives as well.
* We should look at our job descriptions and make sure they include US communicating with the chapter counterparts as well
* Jason will email out the draft to the Council for review

**Operating Review and Approval Update**:

* Roxann got language from Dianna.
* Table issue until September meeting.

**State Council Meeting Minutes Distribution**:

* Chapter pres should be sending out to their boards and posted on website
* Roxann and Jenna should be cc’d on communication
* Matt will get them on our website as well
* FMHRA will be including on their newsletter each quarter

**Martha Johnson Scholarship Update**:

* Trying to revive and connect to the students for this opportunity
* Amanda wants suggestions if you have them
* Student conference is held in March/April but we will do the scholarship in the fall instead so that they can
* Is this payable to the school or is it a check to the student that they can do whatever they want? (still class related)
* How do we want to represent it – strictly for a class or up to their discretion. Previously we have given once and it was payable directly to the student, which may or may not have been used for a class.
* Recognize at the state conference, give them a free conference too.
* Amanda will find the application and re-construct
* Border cities will also be eligible (Moorhead, EGF)
* 2019 dates pending

**September Dinner Meeting Update:**

* Meal provided, this year at Thomas & Moriarty’s with catering from Harvest Catering
* Food is paid for, drinks are on your own unless they are non-alcoholic.
* 6-8 is the meeting
* Room block is open at Radisson in Bismarck, encouraged room sharing
* 2019 elections will happen at this meeting – up for reelection: Government Affairs, Foundation, Diversity & Inclusion, Secretary/Treasurer, and Workforce Development
* College Relations – somehow we are off on the end of this term based on our bylaws. Is anyone opposed to allowing Amanda to remain for the next two years as though its her first term and then get back on track – Dianna thinks this is a good idea as well. Her first term will be 3 years total.
* Motion to approve – Steph. 2nd: Matt seconds
* Motion passes

**2018 Conference Update**:

* Vendor Update: coming in steady, will continue to reach out and connect with people
* Speaker Update: all spots are filled, 3 tracks for speakers – ATD, Legal and Recruiting
* Step Contest Update: Uma was going to be handling, uncertain if she is still able. Beth can do so as well. Will monitor and find out.
* Room Monitors Update: Sign Up Genius, editing now. 1 for each session. ATD track will be providing their own monitors. Tours – 2, one as taking tickets and one as going along and monitoring, helping out, addressing, etc.
* Concierge Booth Update: 2 volunteers throughout the conference if not at the SHRM booth during the vendor show.
* Jenna asked those not as part of the core planning group will take 2-3 volunteer opportunities to offset the fact that the conference is complimentary to them. Plus the chapters get a kickback from the conference and so they should also sign up.
* Request to Chapter Pres to send registration to members
* Discount code from Governor’s survey is active as well
* Commerce update with how we’ve stepped in for certain things

**CLA Updates**:

* Diversity – none, working on conference
* Certification – working on for conference. HRCI snag a couple weeks back, wanting duplicate information for it to be an entire conference code rather than individual. Plus we did not yet have to pay for the certifications through HRCI. We may end up getting billed – uncertain yet.
* Professional Development – sent nomination form out for Professional Excellence earlier today. Request for Chapters to send to members
* College relations – updated earlier, plus students have code for the conference
* Membership – renewal codes available, hasn’t received quarterly update from Nicole yet.
* Foundation – list together for donation requests, also looking at attendee’s companies, speakers, etc. Jason will work on permit for raffle.
* PR/Tech – putting meeting minutes on website, conference info is out there and on facebook. Trying to get more content out there for social media. Let Matt know when things are happening.
* Workforce Development – no update
* Grand Forks Chapter is doing bylaw update, eliminating some board positions not needed
* FMHRA – no update
* AVHRA – no update
* CDHRA – holding session in august 23, cost $100, promoting it. Check out their website.

**Open Forum**:

* None

**Next NDSHRM State Council Meeting:**

Date: September 17, 2018

Time: 6:00pm-8:00pm CST \*2019 Election Voting

Thomas & Moriarty’s – 200 W. Main Street, Mandan

**Adjournment**: 10:49 am (John motions to adjourn; Michele seconds)